

NELSON MANDELA UNIVERSITY

Teaching Portfolio Development Feedback Form

Focus Area: Teaching Portfolio Development

Topic: Faculty of Health Sciences Teaching Portfolio Development Workshop

Date: 26 February 2025

Facilitator: Dr Viwe Ndayi

Please respond to the following questions:

1. Do you feel that the session met your expectations? Please elaborate.

Yes it did, although it made me realise that there is so much more than I had anticipated. Truly grateful for this opportunity and I look forward to engaging more during this "what seems like an overwhelming but doable journey".

2. What did you find most useful during the session?

The structuring process of developing a T.P, it makes it seem a bit less overwhelming.

3. What aspects of the session would you suggest we consider improving for future sessions?

For now, all was carried out efficiently.

4. Would you recommend the session to your colleagues? Please elaborate.

I would, it allows you to "monitor" your professional development and get to reflect and improve continuously.

5. On a scale of 1 (low) – 5 (high) rate the overall **usefulness of the session / topic**.

(Mark your selected box with an X).

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Thank
You!!

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Please respond to the following questions:

1. Do you feel that the session met your expectations? Please elaborate.

Yes, all sections of the teaching portfolio
were touched on

2. What did you find most useful during the session?

The different pointers of what information
to add onto the sections

3. What aspects of the session would you suggest we consider improving for future sessions?

None

4. Would you recommend the session to your colleagues? Please elaborate.

Yes, very informative session

5. On a scale of 1 (low) – 5 (high) rate the overall **usefulness of the session / topic**.

(Mark your selected box with an X).

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1. Do you feel that the session met your expectations? Please elaborate.

Yes, a clear outline of requirements for a teaching portfolio was highlighted

2. What did you find most useful during the session?

Discussions around how to streamline the portfolio

3. What aspects of the session would you suggest we consider improving for future sessions?

4. Would you recommend the session to your colleagues? Please elaborate.

Yes, it gives you an overview and starting point to build on

5. On a scale of 1 (low) – 5 (high) rate the overall **usefulness of the session / topic**.

(Mark your selected box with an X).

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1. Do you feel that the session met your expectations? Please elaborate.

Yes, presentation provided guidance on how to start developing a teaching portfolio

2. What did you find most useful during the session?

The shared material during workshop provided clear guide on the purpose of a teaching portfolio and what must included in a portfolio

3. What aspects of the session would you suggest we consider improving for future sessions?

Share learning or some of the materials before hand to better prep.

4. Would you recommend the session to your colleagues? Please elaborate.

Yes, workshop provide a good rationale for developing portfolio

5. On a scale of 1 (low) – 5 (high) rate the overall **usefulness of the session / topic**.
(Mark your selected box with an X).

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1. Do you feel that the session met your expectations? Please elaborate.

yes
The session provided useful insights and
clarity on how to develop my portfolio

2. What did you find most useful during the session?

The entire session was valuable, well presented
and the resources provided were very useful

3. What aspects of the session would you suggest we consider improving for future sessions?

4. Would you recommend the session to your colleagues? Please elaborate.

yes
I think this would be valuable and would
provide opportunity for greater collaboration.

5. On a scale of 1 (low) – 5 (high) rate the overall **usefulness of the session / topic**.

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1. Do you feel that the session met your expectations? Please elaborate.

Yes, confirmed the things I have in my teaching portfolio

2. What did you find most useful during the session?

That I can include the community engagement activities I'm involved in which I was told not to include when I was making my portfolio for the first time

3. What aspects of the session would you suggest we consider improving for future sessions?

Nothing

4. Would you recommend the session to your colleagues? Please elaborate.

Yes, for every academics, this is important, for promotion purposes & for tracking how much you have done as an academic

5. On a scale of 1 (low) – 5 (high) rate the overall **usefulness of the session / topic**.

(Mark your selected box with an X).

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1. Do you feel that the session met your expectations? Please elaborate.

Yes, it was a very fruitful session, I have learnt a lot.

2. What did you find most useful during the session?

The structure of a teaching portfolio and knowing exactly what to include in the portfolio.

3. What aspects of the session would you suggest we consider improving for future sessions?

For future sessions, I would suggest adding time to go through the template together and discuss the structure of the document holistically.

4. Would you recommend the session to your colleagues? Please elaborate.

Yes, I would. The session is very informative and the practical aspect of writing as we go and leaving the session with a draft is a great milestone in achieving this teaching portfolio.

5. On a scale of 1 (low) – 5 (high) rate the overall **usefulness of the session / topic**.

(Mark your selected box with an X).

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1. Do you feel that the session met your expectations? Please elaborate.

The session was able to position me into the University context. I did not understand the importance of a Teaching Portfolio. Now I'm equipped with the necessary skills & knowledge.

2. What did you find most useful during the session?

✗ The criteria provided is the best guideline that we can use to provide evidence for the PDE

3. What aspects of the session would you suggest we consider improving for future sessions?

N/A

4. Would you recommend the session to your colleagues? Please elaborate.

Yes, this is a very important session if you are in the academic space.

5. On a scale of 1 (low) – 5 (high) rate the overall **usefulness of the session / topic**.
(Mark your selected box with an X).

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Please respond to the following questions:

1. Do you feel that the session met your expectations? Please elaborate.

Not Really, BECAUSE I THOUGHT I WOULD WALK AWAY WITH A SKELERON
PORTFOLIO OR AT LEAST A FRAMEWORK OF SUCH A PORTFOLIO

2. What did you find most useful during the session?

THE PROVISION OF DOCUMENTS EXPRESSING THE ELEMENTS OF THE VARIOUS CRITERIA
USED TO COMPILE A TEACHING PORTFOLIO

3. What aspects of the session would you suggest we consider improving for future sessions?

MORE TIME SHOULD BE ALLOCATED TO THE VARIOUS TOPICS DISCUSSED. THIS TIME
COULD THEN BE USED TO CONSTRUCT THE FRAMEWORK FOR THE PORTFOLIO

4. Would you recommend the session to your colleagues? Please elaborate.

THIS IS A GOOD INTRODUCTORY SESSION, BUT IT SHOULD BE BEEFED UP. THIS WOULD
BE RECOMMENDED TO COLLEAGUES AS AN INTRODUCTORY SESSION TO COMPILING A
TEACHING PORTFOLIO

5. On a scale of 1 (low) – 5 (high) rate the overall **usefulness of the session / topic**.

(Mark your selected box with an X).

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26/02/2024.
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1. Do you feel that the session met your expectations? Please elaborate.

Not fully. Knowledge / theory provided however application of theory in writing portfolio - partially (given time to write in session) however, not guided (reviewed). Still stuck in the same place I was previously.

2. What did you find most useful during the session?

Structured approach to writing a teaching portfolio
Realisation that other colleagues have similar difficulties / experiences

3. What aspects of the session would you suggest we consider improving for future sessions?

Chunking of certain components eg commitment to ongoing development with regard to disciplinary expertise - get participants to write, with immediate guidance. START.

SUGGESTION: CONSIDER: WRITING RETREAT TO KICK INITIATIVE.

4. Would you recommend the session to your colleagues? Please elaborate.

Yes. I have completed 10 of 11 modules of a coursework masters in health profession^{education} at U. Stellenbosch - the implication is that I have background knowledge of education. Individuals who don't have the theoretical knowledge would learn the language of used education, introduced to concepts of teaching philosophy, teaching methodology etc.

5. On a scale of 1 (low) – 5 (high) rate the overall **usefulness of the session / topic**.

(Mark your selected box with an X).

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✓
HAPPY
TO
ELABORATE
+
INVOLVE
IN
WRITING
WORKSHOP.

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1. Do you feel that the session met your expectations? Please elaborate.

NOT ENTIRELY - IT WOULD HELP TO DO GROUP DISCUSSIONS TO ELICIT IDEAS ON WHAT CAN BE INCLUDED AS EVIDENCE

2. What did you find most useful during the session?

IDENTIFYING THREE MAIN PARTS & SUBDIVISIONS. AS WELL AS DOING A MINDMAP

3. What aspects of the session would you suggest we consider improving for future sessions?

PLEASE ALLOW WRITING TIME AFTER EACH PART. e.g. PART 3 - ACADEMIC ~~ETIEN~~ CITIZENSHIP & ITS SUB-SECTIONS. (LEADERSHIP) ~~just~~

4. Would you recommend the session to your colleagues? Please elaborate.

YES. - PLEASE SEE COMMENTS IN QUESTION 2 & 3.
LASTLY THANK YOU FOR THE DOCUMENTS SHARED VIA E-MAIL.

5. On a scale of 1 (low) – 5 (high) rate the overall **usefulness of the session / topic**.

(Mark your selected box with an X).

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1. Do you feel that the session met your expectations? Please elaborate.

YES, thank you! A very practical session, which
clarified exactly what is needed to creating a teaching portfolio.

2. What did you find most useful during the session?

Working through each criterion and engaging with
colleagues across departments.

3. What aspects of the session would you suggest we consider improving for future sessions?

Maybe a follow up / series? I know there is a
series ahead for applying for awards, but maybe just
a less-pressured series for those not ready to apply.

4. Would you recommend the session to your colleagues? Please elaborate.

Yes. It should be a requirement for each department,
so that we all develop our portfolios regardless of
applications for awards or promotion.

5. On a scale of 1 (low) – 5 (high) rate the overall **usefulness of the session / topic**.

(Mark your selected box with an X).

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1. Do you feel that the session met your expectations? Please elaborate.

Yes it did provide much needed structure
as to developing my Teaching Portfolio

2. What did you find most useful during the session?

The examples shared + Discussion on
what evidence to provide.

3. What aspects of the session would you suggest we consider improving for future sessions?

More time for practical application

4. Would you recommend the session to your colleagues? Please elaborate.

Yes I would, very helpful, good
guidance.

5. On a scale of 1 (low) – 5 (high) rate the overall *usefulness of the session / topic*.

(Mark your selected box with an X).

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1. Do you feel that the session met your expectations? Please elaborate.

yes, it covered all aspects around how to
compile a portfolio.

2. What did you find most useful during the session?

The practical application on each section
very usefull as well as sharing examples

3. What aspects of the session would you suggest we consider improving for future sessions?

/

4. Would you recommend the session to your colleagues? Please elaborate.

yes, especially to new staff and established
staff to allow them to become
reflective educators.

5. On a scale of 1 (low) – 5 (high) rate the overall **usefulness of the session / topic**.

(Mark your selected box with an X).

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1. Do you feel that the session met your expectations? Please elaborate.

Yes. It gave me some direction on the structure of the teaching portfolio.

2. What did you find most useful during the session?

The handouts.

3. What aspects of the session would you suggest we consider improving for future sessions?

The session should have a slower pace. & The session should be longer than a day.

4. Would you recommend the session to your colleagues? Please elaborate.

Yes. They would benefit from the development of a teaching portfolio. Especially the reflection part.

5. On a scale of 1 (low) – 5 (high) rate the overall **usefulness of the session / topic**.

(Mark your selected box with an X).

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1. Do you feel that the session met your expectations? Please elaborate.

Yes - learnt so much to add to
my teaching portfolio

2. What did you find most useful during the session?

academic citizenship.
social justice discussion.

3. What aspects of the session would you suggest we consider improving for future sessions?

None

4. Would you recommend the session to your colleagues? Please elaborate.

Yes - even senior staff can learn
from workshop
All academic staff should HAVE to have portfolio.

5. On a scale of 1 (low) – 5 (high) rate the overall *usefulness of the session / topic*.

(Mark your selected box with an X).

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? link to
performance
review
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1. Do you feel that the session met your expectations? Please elaborate.

yes – explained the steps one needs to take to be able to compile a teaching portfolio. Encouraged reflection.

2. What did you find most useful during the session?

Clarity on what we need to do more of.

3. What aspects of the session would you suggest we consider improving for future sessions?

Break down in groups and brainstorm on how various expectations can be met.

4. Would you recommend the session to your colleagues? Please elaborate.

Yes.

5. On a scale of 1 (low) – 5 (high) rate the overall **usefulness of the session / topic**.

(Mark your selected box with an X).

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1. Do you feel that the session met your expectations? Please elaborate.

yes. Interesting discussions and really useful examples and check list/tables

2. What did you find most useful during the session?

As above

3. What aspects of the session would you suggest we consider improving for future sessions?

perhaps decrease time spend on 'ice-breaker'. Loved idea around movement, maybe 2 sentences or 30 seconds.

4. Would you recommend the session to your colleagues? Please elaborate.

Definitely. My plan was to share notes/experience as feedback + to help peers but realize it is the kind of workshop where primary engagement would benefit more. Suggest a departmental session.

5. On a scale of 1 (low) – 5 (high) rate the overall **usefulness of the session / topic**.

(Mark your selected box with an X).

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Great facilitating team - Thank you ☺

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So difficult carving out time from work, but this was really worth it.

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1. Do you feel that the session met your expectations? Please elaborate.

To some extent, I thought perhaps it might delve deeper into how to go about developing in the area of the criteria

2. What did you find most useful during the session?

The examples of the portfolios + explanations of the various criteria were most useful

3. What aspects of the session would you suggest we consider improving for future sessions?

While this session was quite retrospective, a session on how to set-up + record criteria to build into a future portfolio → Planning a portfolio rather than compiling one.

4. Would you recommend the session to your colleagues? Please elaborate.

Yes, if they want to compile a portfolio

5. On a scale of 1 (low) – 5 (high) rate the overall **usefulness of the session / topic**.
(Mark your selected box with an X).

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1. Do you feel that the session met your expectations? Please elaborate.

Yes, as an introduction it covered all the aspects I had wanted to learn about today.

2. What did you find most useful during the session?

The framework that was presented - all the different sections & what could be included in each area.

3. What aspects of the session would you suggest we consider improving for future sessions?

Maybe to break into cross-department groups for small discussion groups / creative ideas

4. Would you recommend the session to your colleagues? Please elaborate.

I would, Yes! I think more so that my colleagues would step up! I was concerned that colleagues would create a false portfolio, but that is not actually possible w.r to feedback, evidence

5. On a scale of 1 (low) – 5 (high) rate the overall **usefulness of the session / topic**.

(Mark your selected box with an X).

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